



Office of the Principal
PRIME MEDICAL COLLEGE, RANGPUR

পীরজাবাদ, রংপুর। ফোন-০৫২১-৫৩৯০২, ফ্যাক্স- ০৫২১-৫৩৯০৩ ই-মেইলঃ pmcrang@gmail.com

Ref. PMC/Rang/16/308

Date: 07-08-2016

Office Order

All the foreign students of prime Medical College, Rangpur are directed to follow the following existing rules regarding the absent in classes. These rules were adopted in Academic Council. These are applicable for both the foreign and local students. These rules must be executed from July, 2016.

The Rules

1. Every student will have to pay absent fine Tk.20.00 for every lecture class and Tk.25.00 for every ward class.
2. This fine will be limited up to 25% absent of held classes.
3. In case of more than 25% absent in held classes student will have to pay Tk.100.00 for every absent class.
4. Student will have to pay absent fine TK.100.00 for every evening class which will be effective from stating period.
5. At any academic period of evaluation if a student found to be failed to attend 75% classes within his / her academic schedule, he/she will be detained.
6. A warning letter will be issued earlier in case of poor attendance of student.
7. Warning letter will be issued for a student maximum three times during his / her whole academic period. Admission will be cancelled in case of unsatisfactory improvement.
8. Admission will be cancelled in case of unauthorized continue absent in classes for four weeks.

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Principal

Prime Medical College, Rangpur

Date: 07-08-2016

Ref. PMC/Rang/16/

Copy to:

1. Chairman, Prime Medical College, Rangpur.
(Attention: PS to Chairman)
2. Executive Director, Prime Medical College, Rangpur.
(Attention: PS to Executive Director)
3. Managing Director, Prime Medical College, Rangpur.
4. Deputy Managing Director, Prime Medical College, Rangpur.
5. Hostel Super, Prime Medical College, Rangpur.
6. Accounts Section, Prime Medical College, Rangpur.
7. Students Section, Prime Medical College, Rangpur.
8. IT Section
9. Notice Board (College / Hostel).
10. Office Copy.

Signature

Principal

Prime Medical College, Rangpur